

SOCIETY OF CIVIL ENGINEERS

2011 - 2012

OFFICER MEETING MINUTES

October 6, 2011
11:10am-12:00pm
Room 13-118

All Officers Present: Yes
Faculty Advisor Present: Yes
Guests: None

LAST MEETING: General Meeting
September 28, 2011

NEXT MEETING: General Meeting
October 12, 2011 7:00pm

FUTURE MEETINGS: Officer Meeting *October 20*, General Meeting *October 26*

- **Corresponding Officer** – Informed officers of the speaker and topic for the next general meeting.
- **GOALS**
 - **Recording Officer** – Reviewed the edited goals for the student chapter. Discussed any clarifications with the group.
- **BONFIRE**
 - **Social Director** – Supplies and food for the event are taken care of.
 - **V.P. Events** – Carpools have been arranged for those that need them and will be sent out today.
 - **President** – A safety plan/no alcohol policy for the event has been created and will be in effect.
- **MENTORSHIP PROGRAM**
 - **V.P. Community Service** – Outlined a plan of action for implementing the program and discussed who will be the mentors.
 - **President** – All mentors will attend a training session before beginning the program. This program is meant to last the entire school year.
 - **Corresponding Officer** – Discussed an idea to assign mentors geared towards specific groups (girls, transfer students, etc.).
- **TAILGATE AND HOMECOMING FOOTBALL GAME**
 - **President** – Gave an overview of the logistics for the event. All attendees could wear membership t-shirts. There will be an interest list at the next general meeting.
- **EVENT WITH ANOTHER ASCE STUDENT CHAPTER**
 - **President** – Two other student chapters have already responded saying that they are interested in doing a joint field trip or event. We will be joining forces with either or both of them at a location to be determined.
 - **Everyone** – Discussed potential events and locations.
- **CALENDAR**
 - **CENTER FOR SCIENCE AND MATHEMATICS TOUR**
 - **V.P. Events** – The interest list had over 130 names on it. Discussed logistics and will find out whether safety equipment purchases will be necessary or if it will be provided.
 - **ASCE NATIONAL CONFERENCE**
 - **President** – Announced who is representing the chapter and confirmed that there will still be an officer meeting that week.

- **ASCE SLO BRANCH MEETING**
 - **President** – Discussed sending a few officers and members to represent SCE at the next meeting. We will announce the opportunity at the next general meeting.
- **CE 111**
 - **Advisor** – There will be a question and answer panel at the end of October for the Introduction to Civil Engineering class. Requested 5-6 members to attend at end of October.
- **IAB MEETING**
 - **President** – There will be an Industrial Advisory Board meeting on November 3rd in conjunction with CE 111. Discussed a possible social event with the panel members before the meeting.
- **NEW BUSINESS**
 - **President** – Reiterated the deadlines for submitting weekly announcements and Meeting slides.
 - **Executive V.P.** – Relayed information about the Career Fair.
 - Will compile and edit the invitations on Sunday and an envelope stuffing party will be planned for the end of the month. Officers will continue to update the company contact list until that time.
 - **V.P. Events** – Gave a summary of the upcoming SCE events.
 - **V.P. Community Service** – Will look into more opportunities for community service events including SLO Regional Park work days.
 - **Recording Officer** – Will email out updated event write up forms as well as an updated goals summary.
 - **Conference Coordinators** – The 1st mailer has been sent out by Pomona and an events list has been posted on the website. Announcement for conference will be made at the next meeting. The Technical Paper topic has been posted and an announcement may also be made about that. The cost to attend may be increased for members because the host school increased cost per student.
 - **Membership Director** – Gave a summary of the members as of today first week of sign-ups.
 - **Sports Director** – Recapped the IM Sports schedule and results from this week.
 - **Newsletter Editor** – Discussed number of newsletters to print for the next meeting.
 - **Social Director** – Asked for food or game suggestions for general meetings. Will plan a social game for the meeting in addition to or in place of “Minute to Win It” to involve more than just a handful of members.
 - **Marketing Director** – Sign posting stakes have been purchased, so future marketing endeavors can include posted signs around campus.
 - **Cal Geo Institute Rep.** – There is solid member interest in a Cal Geo student chapter at Cal Poly as well as the MSE Wall Competition Team. There is an opportunity to tour the Earth Systems lab in the future and the event will be planned soon.
 - **Treasurer** – Gave a summary of the budget. Reminded officers of some new policies regarding reimbursements.
 - **Steel Bridge Rep.** – The team is looking to have weekly meetings for interested parties.
 - **Concrete Canoe Rep.** – The fundraising letters will be dispersed soon and paddling practices will begin this weekend.